

CARLTON TRAINING

94 JUDD STREET LONDON WC1H 9PS

Phone 020 7837 5677

email: info@carltontraining.co.uk

website: www.carltontraining.co.uk

Verification of Candidate Identity

Candidates must bring proof of identity prior to Security Industry Authority (SIA) recognised courses – including all Door Supervisor, Security Guard and CCTV courses :

Two identity documents from the revised group A list

OR One identity document from the revised group A plus 2 documents from group B

At least one document must show the applicant's current address and at least one must show the candidate's date of birth.

Group A

01 Signed valid passport of any nationality

02 Signed UK photo driving licence (both parts of the full or provisional licence are required)

03 Valid UK firearms licence with photo

04 HM Forces ID card (UK)

05 UK birth certificate or certified copy issued within 12 months of birth, but not a photocopy

06 UK adoption certificate

Group B

08 Valid EU photo ID card.

09 Signed UK paper driving licence.

10 Marriage certificate or Civil Partnership certificate, with translation if not in English.

11 Certified copy (not a photocopy) of a UK birth certificate issued more than 12 months after date of birth.

12 Non-UK birth certificate, with translation if not in English.

13 P45 statement of income for tax purposes on leaving a job issued in the last 12 months.

14 P60 annual statement of income for tax purposes issued in the last 12 months.

15 Bank or building society statement issued to your current address, less than three months old.

16 Mortgage statement issued in the last 12 months.

17 Gas, electric, telephone, water, satellite, cable, mobile phone contract or utility bill issued to your current

address within the last three months. You can only send us one utility bill.

18 TV licence in your name and current address issued in last 12 months.

19 Pension, endowment or ISA statement issued in last 12 months.

20 Certificate of British nationality.

21 British work permit or visa issued in last 12 months.

22 Letter from H.M. Revenue & Customs, Department of Work and Pensions, employment service, or local

authority. You can use more than one letter as long as each is issued by different

Government

department or different local authorities. A local authority is someone you pay council tax to.

23 A credit card statement sent to your current address within the last three months. You can use more than

one statement as long as each is issued by a different service provider.

24 Court summons issued in last 12 months.

25 Child benefit book issued in last 12 months.

26 A payslip, with your address and the employer's name or logo, that is less than three months old.

27 Second letter or credit card statement providing it meets the requirements specified in 22 or 23

Items not listed above will not be accepted, this is a SIA requirement