



# **LEVEL 4 LEAD IQA COURSE**

**LEVEL 4 CERTIFICATE IN LEADING  
THE INTERNAL QUALITY ASSURANCE  
OF ASSESSMENT PROCESSES AND  
PRACTICE**

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**tel: 0207 837 5677**



# COURSE OVERVIEW

The Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice is a nationally recognised qualification

This course includes a solid foundation in Internal Quality Assurance as well as how to plan and carry out monitoring. It also covers how to lead a team of Internal Quality Assurers.

This qualification will open the door to new employment and career opportunities. You will be confident in showcasing your skills, knowledge and ability to carry out IQA and IQA management activities with IQAs and assessors.

When you complete the course successfully you will be awarded the nationally recognised qualification by City & Guilds.



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# Online Learning

Our Level 4 Lead IQA course is available through our online learning portal so you can work at a pace that suits you, with the freedom to study from any location

The online learning portal is available 24/7 and has been developed by our team of expert teachers and tutors to help you achieve success. It has a whole a range of video lessons, learning materials, templates and guides which are designed to help you gain your qualification and extend your skills.

You'll also be allocated a named tutor from our team, who will be your guide and support for that personal touch.

## Key Points



### **Study Times**

to suit you



### **Everything**

you need online



### **Your Tutor**

from our team





# Group Training

We can provide the Level 4 Lead IQA as a 3-day onsite course for a group at your workplace. This can be at dates and times to suit your organisation. Our expert tutors will visit and provide expert face to face tuition. This onsite training is not only cost effective, but it also gives you the freedom to choose when and where the course takes place.

Our onsite group training offers flexibility, allowing you the freedom to choose the date and time that suits you best. This allows us to train staff, volunteers and contractors while avoiding disruption to the workplace.

There's nothing to beat great tuition in a face to face setting, where your team are learning from an expert.

## Key Points



### Course Dates

to suit your schedule



### Training

at your workplace



### Your Tutor

from our team

# **COURSE CONTENT**

This qualification is made up of three units:

1. Understanding the Principles and Practices of Internally Assuring the Quality of Assessment
2. Internally Assure the Quality of Assessment
3. Plan, Allocate and Monitor Work in Own Area of Responsibility



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# ASSESSMENT

You'll be allocated a named tutor, who will be your guide and support for that personal touch. They will be your assessor - so there's no need to find your own qualified assessor or witness, we handle everything.

At the start you'll be invited to have a one to one talk with your tutor to set you off on the right track. The first unit is the introductory, theory based unit. For this you'll need to answer a series of straightforward questions on our portal, which has video lessons and guides for you.

The second unit includes practical parts where you plan and carry out IQA activities in real life. Again you'll be supported by your tutor who will provide guidance and feedback to help you.

The third and final unit is where you plan allocate and monitor work done by other IQAs. this means managing or co-ordinating quality assurance in your organisation through managing a team of IQAs.

## Key Points



**Online and practical**  
tasks to do



**Assessment**  
by your tutor



**Tutor support**  
and feedback

# RECOGNISED QUALIFICATIONS

The City & Guilds Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice is a nationally recognised qualification, regulated by OFQUAL.

All candidates who complete successfully are awarded their certificate by City & Guilds, one of the world's longest-established and best known Awarding Bodies.

As an Approved Centre with City & Guilds, all Carlton Training's courses are covered by both our own inhouse quality team and also by City & Guilds. This ensures we meet the high standards that our learners have come to expect.



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# ABOUT US

Carlton Training have maintained our position as a leading training provider offering top-quality education training courses worldwide . We are based in the United Kingdom, and together with our clients, we have helped individuals, businesses and institutions develop and progress their skills,

We have a dedicated team of full-time educational specialists helping customers achieve, grow and succeed.



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# CONTACT US

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